



**County Council of
Beaufort County
Public Facilities
Committee Meeting**

Chairman
BRIAN FLEWELLING

Vice Chairman
YORK GLOVER

Committee Members
MICHAEL COVERT
MARK LAWSON
JOSEPH PASSIMENT

County Administrator
ASHLEY M. JACOBS

Clerk to Council
SARAH W. BROCK

Staff Support
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Public Facilities Committee Minutes

Monday, June 15, 2020 at 3:30 PM

VIRTUAL

PRESENT

Chairman Brian Flewelling
Vice-Chair York Glover
Council Member Joseph F. Passiment
Council Member Michael Covert
Council Member Gerald Dawson
Council Member Stu Rodman
Council Member Chris Hervochoon
Council Member Alice Howard
Council Member Mark Lawson

ABSENT

Council Member D. Paul Sommerville
Council Member Lawrence McElynn

CALL TO ORDER

Chairman Flewelling called the meeting to order at 3:30 pm.

PLEDGE OF ALLEGIANCE

Chairman Flewelling led the Pledge of Allegiance

FOIA

Chairman Flewelling noted that public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act

APPROVAL OF AGENDA

Motion: It was moved by Council Member Covert, seconded by Council Member Passiment to suspend the normal rules that require a roll call vote instead by giving the chairman the authority to pass a motion that has been properly made and seconded without any objection as long as sufficient notice is given with no objection. Vote Yea: Chairman Brian Flewelling, Vice-Chair York Glover, Council Member Joseph F. Passiment, Council Member Michael Covert, Council Member Gerald Dawson, Council Member Stu Rodman, Council Member Chris Hervochoon, and Council Member Alice Howard. The motion passed.

Motion: It was moved by Council Member Passiment, seconded by Council Member Glover to approve agenda. Approved without objection. The motion passed.

APPROVAL OF MINUTES

Motion: It was moved by Council Member Passiment, seconded by Council Member Glover to approve minutes February 18, 2020, April 20, 2020 and May 18, 2020. Approved without objection. The motion passed.

ACTION ITEMS

Request approval for a contract award for Uniform Services to Cintas, a US Communities National Cooperative Contract Vendor

Dave Thomas stated the Public Works Department has experienced numerous challenges with the current uniform vendor, Unifirst. These challenges include incorrect sizing, untimely turn around in providing uniform items, incorrect accounting of charges for items issued and returned, and slow resolution with invoicing issues. Public Works has researched other vendors that offer uniform services similar to the current vendor. It has been determined that Cintas has the ability to meet the uniform needs of the different departments, as well as offer a cost savings. Approving the contract amount of \$55,081.52

Council Member Covert asked if was this contract bided on.

Dave Thomas answered this was not bid out because there is not a lot of companies that have the ability to give us the quantity that we need as a county. Since this is needed as soon as possible we decided to use this company.

Chairman Flewelling stated he would like a competitive bid in the future however to get issue resolved this needs to be done now.

Motion: It was moved by Council Member Passiment, seconded by Council Member Howard approved The Purchasing Department and Public Works Director recommends that the Public Facility Committee approves the contract amount of \$55,081.52 to Cintas for the new uniform contract for Public Works for FY2021. Approved without objection. The motion passed.

Convenience Center Operational Changes and Implementation of Decal System

Cindy Carter stated Abby Goldsmith report (November 2019) was presented, as information, to Public Facilities on January 21, 2020. Additional Public Facilities presentations occurred April 20, 2020, May 18, 2020 and with two Finance Committee Budget sessions (May 28, 2020 and June 4, 2020). Staff has reviewed the Goldsmith recommendations and determined changes most critical to immediately benefit Beaufort County Convenience Center operations.

Reduce Convenience Center hours for ALL Centers: 7:30AM until 6:00 PM effective October 1, 2020

Cindy Carter read*Presentation read page 41*

Council Member Covert stated he would like the PIO to assist with getting information out.

Motion: It was moved by Council Member Passiment, seconded by Council Member Howard to reduce Convenience Center hours for ALL Centers: 7:30AM until 6:00 PM effective October 1, 2020. Approved without objection. The motion passed.

Operate small Centers two weekdays and one weekend to include Big Estate, Sheldon, Lobeco, Coffin Point and Cuffy.

Cindy Carter read *Presentation page 42*

Motion: It was moved by Council Member Passiment, seconded by Council Member Howard to operate small Centers two weekdays and one weekend to include Big Estate, Sheldon, Lobeco, Coffin Point and Cuffy. Effective October 1, 2020. Approved without objection. The motion passed.

Remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020

Cindy Carter read *Presentation page 43 - 45*

Council Member Covert asked if pallets, shrubs and bushes, and boxes are considered class 2

Cindy Carter stated pallets are class 2, shrubs and bushes are yard waste, and boxes are recyclable commodity

Council Member Covert asked if Simonsville will still take white goods.

Cindy Carter stated appliances the county still takes. There is a 3rd party vendor that picks that up from us.

Council Member Dawson asked if I did some home construction would I be able to use center.

Cindy Carter answered if it does not fit in the bag you would need to call someone or take it to Oakwood yourself.

Chairman Flewelling asked if this affects the municipalities?

Cindy Carter answered this is only about the waste centers.

Motion: It was moved by Passiment, seconded by Hervochon to remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020 with a 90-day educational window. Voting YAH:

Motion to Amend: It was moved by Vice-Chairman Glover, seconded by Council Member Covert to go into effect October 1, 2021 so that the system can be evaluated. Vote Yea: Vice-Chairman York Glover, Council Member Michael Covert, Council Member Gerald Dawson, and Chairman Brian Flewelling. Voting NAY: Council Member Chris Hervochon, and Council Member Alice Howard, Council Member Joseph F. Passiment, Council Member Stu Rodman. The motion failed 4:4.

Motion to Amend: It was moved by Council Member Covert, seconded by Council Member Rodman to move the decision of remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky item#3, 6 months from June 15,2020. Voting YEA: Council Member Covert, Council Member Dawson, Vice-Chair Glover, Voting NAY: Council Member Rodman, Council Member Howard, Council Member Hervochon, Council Member Passiment, and Chairman Flewelling. The motion failed 3:5

Motion to Amend: It was moved by Council Member Rodman, seconded by Council Member Dawson to postpone the implementation of remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky item#3, for 6 months starting January 2021. Voting YEA: Council Member Rodman, Council Member Dawson and Chairman Flewelling. Voting NAY: Council Member Howard, Vice-Chair Glover, Council Member Covert, Council Member Hervochon, and Council Member Passiment. The motion failed 3:5.

Back to main motion

Motion: It was moved by Passiment, seconded by Hervochon to approve recommendation to remove collection of Class 2 waste from all Centers - Construction and Demolition/Bulky - Effective October 1, 2020 with a 90-day educational window. Voting YAH: Council Member Hervochon, Council Member Passiment, Council Member Howard and Council Member Rodman, Voting NAY: Vice-Chair Glover, Council Member Dawson, Council Member Covert and Chairman Flewelling. The motion failed 4:4.

Close Gate and Shanklin effective January 1, 2021.

Chairman Flewelling stated this may need to be brought up at a later time.

Cindy Carter read *Presentation page 46-47*

Council Member Howard stated this property has safety issues and no expansion space.

Council Member Glover stated the closing of this facility will be problematic for some of our citizens.

Chairman Flewelling stated he believes this property is unsafe.

Motion: It was moved by Council Member Howard, seconded by Council Member Passiment to close Gate and Shanklin effective January 1, 2021. Voting YAH: Council Member Passiment, Council Member Howard, Vice-Chair Glover, Council

Member Dawson, Council Member Covert, Council Member Hervochoon, Council Member Lawson, Council Member Rodman and Chairman Flewelling. The motion passed 9.0.

Close Gate and Pritchardville Centers effective January 1, 2021

Cindy Carter read *Presentation page 47-48*

Council Member Covert stated he believes the usage will drop when the decal system goes into effect. The contractors not being able to use this site anymore.

Council Member Passiment stated this site is unsafe.

Chairman Flewelling stated this will slow people down not speed them up. The county is also in violation of the Stormwater regulation on this site.

Cindy Carter stated we have no space to implement the decal on these sites. They also need to be in regulation by 2020.

Motion: It was moved by Council Member Howard, seconded by Council Member Passiment to close Gate and Pritchardville Centers effective January 1, 2021. Approved without objection. The motion passed.

Implement Decal System in Beaufort County

Cindy Carter read *Presentation page 50 -53*

Council Member Covert stated does not agree with the twice a week.

Council Member Glover stated we had eliminated the twice a week when we originally looked at this.

Motion: It was moved by Council Member Glover, seconded by Council Member Covert to implement Decal System in Beaufort County without the limit twice a week restriction. Education and applications beginning effective January 1, 2021. Approved without objection. The motion passed.

Only operate Hilton Head Center for 6 months and assist any efforts the Town initiates for curbside service in the municipality

Cindy Carter read *Presentation page 54-56*

Chairman Flewelling stated Chairman Passiment is in discussion with Hilton Head about this.

Status: Informational Purposes only

Approval an ordinance authorizing the execution and delivery of a utility easement encumbering property owned by Beaufort County identified as 39 Airport Circle and known as the Beaufort County Airport

Jon Rembold stated this allows BJWSA access with an easement to new sewer line for maintenance purposes

Motion: It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover to move forward to council to approval an ordinance authorizing the execution and delivery of a utility easement. Approved without objection. The motion passed.

Request for Private Road Acceptance of a portion of Johnson Landing Road into County Road System

Dave Wilhelm stated this is a request from private citizens to bring dirt road into system by Sommerville

Chairman Flewelling stated the committee will hold off until next meeting so that Council Member Sommerville will be able to present

Motion: Without objection to hold off until next meeting.

Recommendation for FY 2021 Contract Renewals

Motion: It was moved by Council Member Passiment, Seconded by Council Member Howard for recommendation for FY 2021 Contract Renewals of items 1-6. Approved without objection. The motion passed.

Ordinance to amend the Beaufort County Ordinance establishing A Road Use Fee

Brittany Ward stated that this is a revise of the current ordinance the road use fee is about an amendment to Ordinance 2015/8 to adjust the road use fee with a value as established in Beaufort County Ordinance Section 2-437(b) Assessments which currently states, " The auditor is directed to add a uniform charge per vehicle of \$16.50 per annum to all motorized licenses vehicles subject to the taxes in the county beginning with tax notices which become due and each month thereafter." In March 2015, Ordinance 2015/8 increased the road maintenance fee on all vehicles from \$10.00 to \$16.50.

Council Member Covert asked does the road use fee have anything to do with the new Bluffton road use fee?

Brittany Ward stated it does not.

Council Member Covert asked will this be a charge in addition to the current fees?

Brittany Ward answered this is not.

Council Member Dawson stated several years ago the road use fee was increased to help with the pavement of all of Beaufort County.

Brittany Ward stated this allow county staff to amend yearly if necessary. As it states currently it is a set amount.

Council Member Dawson asked can this fee be reduced or increased if needed?

Brittany Ward answered yes it can.

Motion: It was moved by Council Member Passiment, seconded by Council Member Howard to move forward to county council for approval to amend the ordinance 2015/8 to adjust the road use fee. Approved without objection. The motion passed.

DISCUSSION ITEMS

Bluffton Parkway Reconfiguration

Ashley Jacobs stated staff is still working on this for adequate funds on this project.

Chairman Flewelling stated the funds are not available at the moment but is something that we had planned previously.

Status: Informational Purposes Only

PRESENTATION ITEMS

Traffic and Transportation Engineering 2018 One-Cent Sales Tax Update

Deja Jackson read *Presentation page 104 –106*

Jared Fralix read * Presentation page 107*

Vice Chairman Glover asked was there any surprises that came of this that does not include in current proposal.

Jared Fralix stated during the meeting with the Sunset and Miller drive individuals they do not want improvement on these roadways. We will look into evaluation of this. Right now there is more options that look into what the high school realignment will look like.

Council Member Howard asked when will the meeting take place

Jared Fralix answered we are looking to do the meeting virtual. Continued *Presentation page 208 – 210 *

Council Member Howard asked can you send out the map of the side walk improvements.

Chairman Flewelling asked can you send this information out to all of County Council.

Jared Fralix answered yes we can.

Status: Informational Purposes Only

Construction Management Project Status Report

Andrea Atherton read *Presentation pages 112 – 114*

Status: Informational Purposes Only

BOARDS AND COMMISSIONS

Consideration of William Graner for Solid Waste and Recycling Board

Motion: It was moved by Council Member Passiment, seconded by Committee Vice-Chair Glover move forward to council to approve consideration of William Graner for Solid Waste and Recycling Board. Approved without objection. The motion passed.

CITIZEN COMMENTS

Citizen Comments

Josh: Would like a copy of today's presentation.

A citizen spoke regarding Corona virus but did not catch their name.

ADJOURNMENT

Meeting adjournment @ 6:14 p.m.

Ratified by Committee: August 17, 2020